

BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk

501 N. Maple Room 204

Blackfoot, ID 83221

Phone (208) 782-3013

Fax (208) 785-4131

Wednesday, November 26, 2025

8:15 a.m.	Approval of Cash Warrants, Claims, Administrative Documents & Personnel Action Forms.	{ACTION ITEM}
8:15 a.m.	Approval of Tax Inquiry Forms submitted by the County Assessor.	{ACTION ITEM}
8:15 a.m.	Approval of Resolution 2025-50, a resolution regarding the destruction Of records for the Assessors Office/Department of Vehicles.	{ACTION ITEM}
8:30 a.m.	Weekly update meeting with Sheriff Jeff Gardner.	
8:30 a.m.	Prior Approval for purchase of annual pistol training ammo order.	{ACTION ITEM}
9:00 a.m.	Executive Session pursuant to Idaho Code Section 74-206(1)(a)&(b), To consider personnel matters.	{ACTION ITEM}
9:30 a.m.	Weekly update meeting with Dusty Whited, Public Works Director.	
10:00 a.m.	Discussion & decision regarding the Idaho Department of Juvenile Corrections Passthrough of State Funds Agreement- Requested by Mark Gough- Probation Division.	{ACTION ITEM}

“Potato Capital”

TAX INQUIRY

Meeting Date: November 26, 2025Meeting Time: 8:15 am

The Board of Bingham County Commissioners hereby take the following action:

Tax # RP 8272850 Year(s) 2025on behalf of Mackrory, Jared & KristenHaving: ☐ Personally met this day ☐ Telephoned

It was agreed to allow:

Tax cancellation of \$ _____ Interest excused of \$ _____

Penalty cancellation of \$ _____ Fees excused of \$ _____

Solid Waste fee cancellation of \$ _____

Adjust value from \$ 80,000 to \$ 47,412 Difference \$ 32,588 - occupancy

Allow an extension until _____

(15) - 32,588☐ Request a reappraisal by Assessor
(Scheduled for _____)

The reason for this action is due to:

☐ Hardship☐ Error☒ Homeowners

Other comments:

Homeowner signed up for HO in 2025

Signed and approved this _____ day of _____, 20____

Submitted by:

Commissioners

Assessor

Donavan Harrington
Judy Brier - Deputy

Chairman

Treasurer

Board Member

Board Member

**BINGHAM COUNTY
RESOLUTION 2025-50**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES**

WHEREAS the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Assessors Office

November 2024 Titles and Vin Inspection documents

THEREFORE, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 26th day of November 2025.

BINGHAM COUNTY COMMISSION

Whitney Manwaring, Chairman

Eric Jackson, Commissioner

Drew Jensen, Commissioner

ATTEST:

Pamela W. Eckhardt
Bingham County Clerk



Meeting Date: November 26, 2025
Meeting Time: 8:30 am

REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: **Lindsey Gluch (Per the attached email request of Chief Deputy Sheriff, Jordyn Nebeker)**

Email: **Lgluch@binghamid.gov**

Phone Number: **(208)782-3013**

Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?

a. **Prior approval for major purchase of annual pistol training ammo order**

2. Approximately how much time will you need for this agenda item?

a. **10 minutes**

3. Will you be requesting that the Board make a decision?

Yes.

4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

Yes. Commission Clerk, Lindsey Gluch, has attached the prior approval and quote documentation.

5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Chief Deputy Sheriff, Jordyn Nebeker

Lieutenant Gary Yancey

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at Lgluch@binghamid.gov, at least 24 hours prior to your scheduled meeting time.

Bingham County
Prior Approval For Purchase
(Please provide documentation)

Idaho Code §67-28 PURCHASING BY POLITICAL SUBDIVISIONS

Date: 11/20/2025

Department: Sheriff's Office

Submitted By: Sheriff Gardner / Chief Deputy Nebeker

To be purchased: Annual Pistol Training Ammo Order

(Training Ammo) 40 Cases estimated @ \$239.86 per case of 9mm FMJ to Dooley

Enterprises, Inc (Price TBD by marginal amount due to daily fluctuation in cost)

Justification: Annual Training Ammo Purchase

Estimated Cost: \$9,554.40

Fund(s) to be paid from: 05-02-0556-00 Weapons / Ammunition

☐ **Approved**

☐ **Denied**

Approved/Denied By:

Whitney Manwaring, Chairman

Date

Eric Jackson, Commissioner

Date

Drew Jensen, Commissioner

Date

QUOTE #: 028038

Price Quote

QUOTE DATE: 11/19/2025

TERMS: Net 30

Cust. ID #: 002806

Type: FET OUT - Agency

County: BINGHAM

Ship To: BINGHAM COUNTY SHERIFFS OFFICE

GARY YANCEY

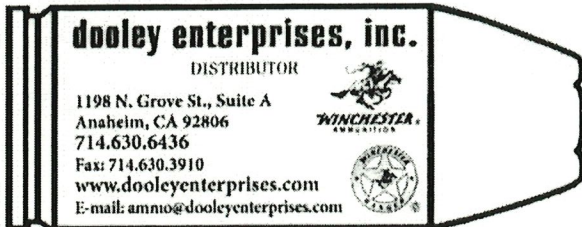
501 N MAPLE ST STE 405

BLACKFOOT

ID 83221

PHONE: 208-785-4440

FAX: 208-785-3033



Here are the requested prices:

PRICES PER THOUSAND ROUNDS

QUANTITY	SYMBOL	DESCRIPTION	PRICE	EXTENSION
40.000	USA9MM	9mm 124gr. Full Metal Jacket	\$239.86	\$9,594.40

NOTES:

Gary,

See above for your quote, and let me know if you have any questions. At this time (which can change quickly) the ammo quoted is currently available and can ship immediately after order finalization.

Chris

SUBTOTAL: \$9,594.40

TAX RATE:

0.0000%

TAX*: \$0.00

SHIPPING: \$0.00

TOTAL: \$9,594.40

To proceed with the order as quoted, please confirm the details above, and sign & complete below:

Quote is for official department use only

Delivery Method: Truck

PO# (if appl.)

Authorization Signature

Date

11/20/2025

Name & Title

Jordyn Nebeker, Chief Deputy



Meeting Date: November 26, 2025
Meeting Time: 10:00 am

REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: **Mark Gough**

Email: **mgough@binghamid.gov**

Phone Number: **208-782-2688**

Address: **501 N. Maple #304, Blackfoot, Idaho 83221**

1. What is the topic of discussion that you wish the Board to have?

Idaho Department of Juvenile Corrections Passthrough of State Funds.

2. Approximately how much time will you need for this agenda item?

Approximately 10 minutes.

3. Will you be requesting that the Board make a decision?

Just need signatures from the commissioners to accept the passthrough of state funds coming to Bingham County.

4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

I will attach necessary documents.

5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Shawn Hill-shill@binghamid.gov

Pam Eckhardt – peckhardt@binghamid.gov

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at Lgluch@binghamid.gov, at least 24 hours prior to your scheduled meeting time.



Idaho Department of Juvenile Corrections

BRAD LITTLE
Governor

ASHLEY DOWELL
Director

November 10, 2025

RE: Idaho Department of Juvenile Corrections Passthrough of State Funds

Dear Shawn Hill,

As part of our ongoing efforts to improve clarity and consistency, the Idaho Department of Juvenile Corrections (IDJC) is formalizing the way we communicate all fund disbursements to counties, specifically for funds that are passed through IDJC. In the past, we provided information on Lottery funds to county officials. However, we have recently confirmed that Lottery funds are not distributed through IDJC and therefore should not have been included in our communications. We recognize that previous notifications regarding JCA, Tobacco, and Lottery funds were shared without adequate context, which understandably caused confusion, particularly due to incorrect references to Lottery funding. We apologize for this oversight and appreciate your understanding as we work to ensure more accurate and consistent communication going forward.

Moving forward, all agreements from IDJC will clearly outline:

- **Funding source**
- **Intended use and restrictions**
- **Reporting and recordkeeping requirements**

Enclosed is your county's updated agreement for state-funded allocations from IDJC. These templates are part of a broader effort to standardize agreements, ensure transparency around funding sources, and support counties with clearer documentation, particularly important in light of this year's executive branch budget reductions.

October funds will be disbursed as usual. We ask that signed agreements be returned before the **January 2026** disbursement. We're also working on improving the process for 2026, including earlier communication and distribution. Please review and return the signed document to ensure second quarter funds are disbursed on schedule.

Thank you for your partnership. Please reach out if you have questions or need assistance.

Signed,

A handwritten signature in dark ink, appearing to read "Amy J. Anderson". The signature is written in a cursive style with a large initial "A".

Amy J. Anderson
Division Administrator & CFO



PASSTHROUGH FUNDS RECIPIENT AGREEMENT

Recipient: Bingham County

Legislative Passthrough Funds Appropriation

Juvenile Corrections Act Idaho Code §20-504 State General Funds	October 2025: \$25,215 January 2026: \$25,215 April 2026: \$25,215 July 2026: \$25,215
	Total: \$100,860
Cigarette and Tobacco Tax Idaho Code §§63-2506 and 63-2552A	October 2025: \$28,165 January 2026: \$28,165 April 2026: \$28,165 July 2026: \$28,165
	Total: \$112,660
	Total Distribution: \$213,520

This agreement will be administered in conformity with the policies and fiscal requirements of the Idaho Department of Juvenile Corrections (the Department).

The budget period is **October 1, 2025**, through **September 30, 2026**, except as extended and authorized in writing by the Idaho Department of Juvenile Corrections. The Department passes through funds based on the facts and conditions described in this agreement, and any changes thereto must be made in writing and approved by the Department.

Per Idaho Code §20-504, Juvenile Corrections Act state general funds may be used for the employment and training of county probation officers the establishment of secure and non-secure residential or nonresidential facilities and programs for juvenile offenders. The Department may require that a county provide matching funds as a condition of receiving Juvenile Corrections Act state general funds.

Per Idaho Code §§63-2506 and 63-2552A, Cigarette and Tobacco Tax dedicated funds may be used for county juvenile probation services.

Recipient shall report what was expended, and any carry over request, on the Annual County Juvenile Justice Financial Report Form C, due **December 1, 2025**.

This PASSTHROUGH FUNDS RECIPIENT AGREEMENT shall become effective upon return to the Department of Juvenile Corrections. Once fully executed by all parties, the agreement will be retroactively authorized to the start date of October 1st, 2025.

By: _____

Title: Amy Anderson, Division Administrator & CFO
Idaho Dept. of Juvenile Corrections
954 W. Jefferson St. PO Box 83720
Boise, Idaho 83720-0285

Date: _____

ACCEPTANCE

RECIPIENT hereby signifies its acceptance of the above-described passthrough agreement on the terms and conditions set forth above or incorporated by reference therein. I hereby certify that the County Juvenile Justice Administrator and County Clerk named in the application have read, initialed and will comply with the special conditions in the administration of this funding.

The Idaho Department of Juvenile Corrections is hereby authorized and directed to make payment for all funds awarded directly to the recipient as outlined above.

Commissioners for _____ County, State of Idaho

Signed: _____

Title: _____

Signed: _____

Title: _____

Signed: _____

Title: _____

Attest:

Signed: _____

Date: _____

County Clerk

Signed: _____

Date: _____

Chief Juvenile Probation Officer

Lindsey Gluch

From: Mark Gough
Sent: Monday, November 17, 2025 10:00 AM
To: Lindsey Gluch
Subject: FW: Passthrough Funds Agreement
Attachments: Bingham Co State Fund Passthrough Cover Letter.docx; Bingham Co- PASSTHROUGH FUNDS AGREEMENT FORM FY26.docx

Below is an email from Alicia Baptiste explaining a little more about the passthrough funds and how IDJC has partnered with the Tax Commission.

Thanks,
Mark Gough

From: Shawn Hill <SHill@binghamid.gov>
Sent: Thursday, November 13, 2025 1:47 PM
To: Mark Gough <MGough@binghamid.gov>
Subject: Fw: Passthrough Funds Agreement

Get [Outlook for iOS](#)

From: Alicia Baptiste <Alicia.Baptiste@idjc.idaho.gov>
Sent: Thursday, November 13, 2025 1:44:16 PM
To: Shawn Hill <SHill@binghamid.gov>
Subject: Passthrough Funds Agreement

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Good afternoon. I have attached the updated Passthrough Funds Agreement to this email along with a cover letter with a little more explanation. Additionally, regarding the Lottery Tax distributions, which I mentioned previously that IDJC will no longer be reporting on, IDJC has partnered with the Tax Commission to create transparency around the quarterly lottery withholding distributions to the counties. The Tax Commission has posted the distribution amounts to their website, <https://tax.idaho.gov/governance/reports-and-statistics/#12>. It's posted under Reports and Statistics. If you have any questions going forward or need assistance regarding distributions, please contact taxaccounting@tax.idaho.gov.

Again, thank you so very much for your patience and please let me know if you have any questions.



ALICIA BAPTISTE, M.A.

DISTRICT LIAISON MANAGER

Community, Operations, and
Program Services (COPS) Division

Idaho Department of
Juvenile Corrections

P:(208) 577-5443

F:(208) 344-5120



[Idaho Department of Juvenile Corrections](#)